



## *Enterprise Content Management just got easier*

Emidence ECM enables collaboration with all stakeholders and derives insights and intelligence from digital documents and metadata.

In addition to enterprise content management, the Xybion digital acceleration platform also includes apps for processing and review of billing, health and safety, OSHA reporting, case management and EMR/EHR for workplace injury management and medical care.

The platform provides a single out-of-the-box, yet highly configurable solution to holistically manage workplace health and safety

### **Key Benefits:**

- Integrated with claims, care, case and safety management platforms
- Documents tagged to flow with the workflow
- increased productivity for Adjusters and Reviewers
- improved collaboration
- Real Time Analytics and tracking
- Integrated training management
- Built-in regulatory compliance
- rapid deployment
- lower total cost of ownership

## **Emidence ECM: Enterprise Content Management for the Digital Age**

Emidence ECM helps businesses simplify collaboration, create content, and transmit and assure compliance across all parts of your business processes. The sophisticated system manages information across all systems and data repositories and offers robust functionality to help improve workplace efficiencies. Emidence ECM is a powerful system, yet our intuitive design makes it simple to use by all stakeholders.

### **Tagging of Metadata**

A core feature of Emidence ECM is the ability to tag documents by various data like claims number, document type or other relevant properties. Prompts are used to make sure users add the right type of documentation at each step in the workflow. Digital forms and associated documents are grouped together under a unified claims and case management tracker. The system consolidates manual processes that include creating, printing, scanning or storing documents in file cabinets and trying to retrieve at a later date. Through digital document management, Xybion delivers a single document repository with unlimited storage capabilities.

### **Report Dashboards**

A powerful reporting module generates reports automatically according to your schedule, or at defined workflow stages. Users can also generate custom-designed reports in an easy to use query builder. Data can be retrieved at the right time by appropriate stakeholders, to include partners, external service providers and other stakeholders via secured solutions and mobile platforms. All reports can be formatted online and exported to your preferred format.

# Emidence ECM: PRODUCT FEATURES SUMMARY

## Core Features

FEATURES	DESCRIPTION
<b>Check-in/check-out, versioning, rendering, approval, search and expiring document tracking capabilities with full text search and retrieval</b>	Provides controlled, secure access and flexible revision capabilities. Workflow allows documents to be routed for review, approval and distribution. Ability to capture, record, edit, track and update classification and retention of information on all documents.
<b>Sophisticated linking of workflows and documents</b>	Documents and other workflows are organized by “Your Process-Your Way” - such as by departments, location, document type, claims number, job types, etc. Documents can be routed through all applicable reviewers and approved in a controlled manner. Case notes, supporting medical documents, doctor reports, return-to work instructions and other relevant documents are tagged by claims number and flow in tandem for the entire claims administration process life cycle.
<b>Audit Trail and visualizing status</b>	Comprehensive audit trails support compliance. Visual status indicators alert users to the status of a document at a glance.
<b>Automatic PDF Conversion</b>	Flexibility to specify automatic PDF conversion for any document in the repository.
<b>Creation, storage and retrieval of information in multiple formats, and ability to drag and drop documents and automate digitization</b>	Receive documents in multiple formats – paper, e-fax , SFTP, e-mail attachments. Drop the documents into a drive like Google Drive or Dropbox and digitize through an automated OCR process . Keep detailed history of all changes.
<b>Attach associated documents and record for the defined task fields and workflows; visualize records and workflows together</b>	Documents, records, tasks and workflows can be associated and/or assigned to a user or user group. Monitor status of individual tasks on a searchable monitoring panel.

## Built-in Regulatory Document Control Best Practices

<b>Dual ID/password; non-biometric e-signatures; time out security expiration</b>	Enforces the uniqueness of each user ID and password combination for authentication. Supports the use of e-signatures comprised of a secure user ID/password combination.
<b>Tagging on content, metadata, documents and records</b>	Each user can configure private tags on documents in order to find them more rapidly.  Task management link with email: document tasks are sent to a centralized workload engine and notifications of status and other events are distributed to the user’s e-mail to facilitate timely completion of critical document activities.
<b>Full electronic signature manifestation</b>	All electronic records include full signature manifestation including printed name of signer, time/date stamp and meaning of signature.
<b>Document hyperlinks</b>	Allows users to embed internal document hyperlinks to support key regulatory processes requiring internal document links.
<b>Bulk changes across documents and bulk import/export</b>	Smart tags allows bulk changes across multiple documents, assuring that the same changes are made across all documents. Meta data tags allows bulk import and exports.
<b>Support for controlled and uncontrolled documents</b>	Allows users to specify if documents are controlled or uncontrolled for good corporate governance.
<b>Comprehensive document security</b>	Robust, configurable security model that allows security profiles to be applied based on document lifecycle stages.
<b>Configurable document properties</b>	Easily configure document attributes to facilitate search and retrieval as well as document accessibility.

## Training and Skill Management

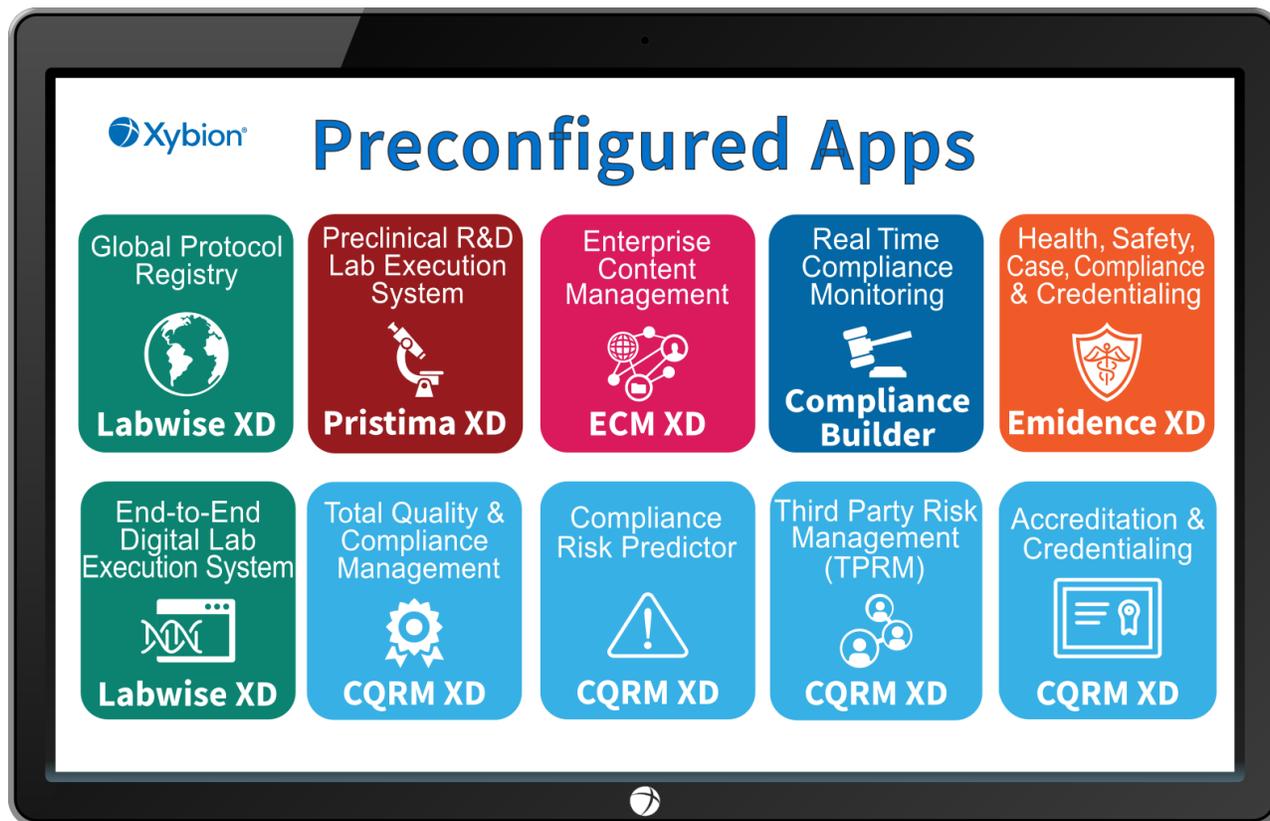
Training is seamlessly administered in the system based on user role and required competencies. In addition to prompting users to take training, the program also administers tests and quizzes to ensure attentiveness. Summary reports are provided so that leadership can easily oversee organizational compliance. Available out-of-the-box.

Open Training This Month					Completed Training This Month				
ID	Status	Training Type	Linked Course	Changed by	ID	Status	Training Type	Linked Course	Change
44	Acquired	Document Training	Design Control Requirements and Industry Practice	amy	44	Acquired	Document Training	Design Control Requirements and Industry Practice	amy
37	Acquired	Document Training	Corrective and Preventive Action (CAPA) Requirements and Industry Practice	amy	37	Acquired	Document Training	Corrective and Preventive Action (CAPA) Requirements and Industry Practice	amy
41	Draft	OJT			40	Acquired	Classroom		
40	Acquired	Classroom			39	Acquired	Document Training		
39	Acquired	Document Training			22	Acquired	OJT	Application of Agile to the Development of Medical Device Systems	systemu
38	Draft	Classroom			28	Acquired	Classroom	Design Control Requirements and Industry Practice	amy
36									
22	Acquired	OJT	Application of Agile to the Development of Medical Device Systems	systemu					
32	Draft	OJT	Certified Software Quality Engineer (CSQE) Exam Preparation (COM 5387)	admin_qc					
28	Acquired	Classroom	Design Control Requirements and Industry Practice	amy					

## The Evidence XD Difference

Evidence ECM is built on a Digital Acceleration Platform— Evidence XD— a new low-code technology stack that allows rapid configuration, faster implementation, increased operational efficiency and reduced cost. Evidence ECM is an integral part of an integrated Workforce Safety, Medical Care, Case, Absence, Claims and Compliance Cloud Total Solution Platform. In addition, process rules, security, multi-faceted search capabilities, powerful query builders and report capabilities allow data to be retrieved at the right time by the appropriate people, which can include partners, external service providers and other stakeholders via secured solutions and mobile platforms.





## Future proof Your technology investments with a clear path on ROI

Evidence-XD offers multiple apps for processing and review of billing, health and safety, OSHA reporting, case management, EMR/EHR for workplace injury management and medical care.

Evidence XD provides a single, out-of-the box, yet highly configurable solution to holistically manage workplace health and safety. It delivers immediate value without expensive customization, minimizing total cost of ownership and ROI.

*Evidence-XD is a low-code technology stack that leverages the core principles of Unified Operational Ecosystem, Rapid Configuration Engine and Intelligent Digital Workplace for true Digital Acceleration, not just Transformation.*

### About Xybion

Xybion is a leading SaaS company dedicated to providing life sciences and health systems companies with innovative software solutions to accelerate the transformation of today's inventions into tomorrow's approved medicines, devices, and diagnostic tests designed to save lives and keep employees safe. Our intelligent cloud platform and software solutions help companies accelerate digital transformation of processes, speed up innovation, optimize operations, reduce compliance risks, and achieve significant cost savings.

companies. Xybion's global scale and expertise brings employees around the world to help companies in life sciences, health systems, research institutions, and governments. We help companies digitally transform their regulated business operations. Our unique solutions focus on employee health and safety, integrated preclinical lab management, early-stage drug discovery, digital lab solutions, regulatory compliance, GRC, quality management, predictive compliance, content management, and systems validation.

Xybion is serving over 160 customers in 29 countries including all the top 20 global biopharmaceutical

